

**Trusham Village Hall Meeting**  
**Minutes**  
**Monday 4<sup>th</sup> April 2022**

**Present**

Ali Chadwick, Simon Bird, Colin Edwards, Simon Mayo, Lucy Otton, Paul Moir

**1. Apologies**

Mary Cook, Sarah Maybin, Sam Bull

**2. Minutes of the last meeting & matters arising**

The minutes of the last meeting were approved

1. Painting c/fwd
2. New staging c/fwd
3. Essential maintenance review c/fwd
4. Fire safety risk assessment c/fwd
5. Coffee machine – agreed purchase before 23/04 event. AC to investigate combi microwave
6. Film nights? Black out blinds would be needed – carried forward
7. Outside area – could this be improved with soil / grassed? - carried forward

**3. Update on Hall Management Committee status**

- Further advice received from FL firm (thanks to Fleur) & Tozers regarding recommended way forward
- Agreement had been made to create a CIO (Charitable Incorporated Organisation) which will require committee members to be trustees.
- Tozers solicitors appointed to create CIO
- Agreed to move forward with small group initially (AC & SBird) & keep committee updated between meetings

**4. Finances**

£32605.78 (of which £600 approx. ringfenced for Art Club)

**5. Any other business**

1. New outside light has been installed with 5-minute delay timer to aid locking up.
2. CE to source and buy 2 large, good quality gazebos in time for the Welcome to Trusham event

**6. Date and time of next meeting**

Wednesday 8<sup>th</sup> June 2022 following the Parish Meeting